

[Reference] Applicant Information Entry Screen on the Internet Application System

【参考資料】 インターネット出願システムにおける志願者情報の入力画面

The official Internet Application System uses machine translation to provide instructions in English, which may sometimes be misleading or difficult to understand. This reference material is designed to help you gain a clear understanding of them.

This content is tentative and subject to change.

インターネット出願システムは機械翻訳により提供されるため、英文は誤解を生みやすい状況です。

この参考資料は、それらを理解できるように作成したものです。

この内容は予定であり、一部を変更する場合があります。

**All items that are not required must be entered if applicable.**

必須となっていない項目でも、該当する場合は全て入力する必要があります。

The screens from the next page are reflected by the translation by the site. (The original page is in Japanese.)

次ページ以降の画面はサイトによる機械翻訳を反映しています。（オリジナルページは日本語です。）

Points to note
  Entrance Exam
  Preferred Department
  Confirmation of Application
  **Entering Applicant Information**
 Applicant Information Verification
  Payment Procedures

You cannot modify your registration details after registration is complete. Please check carefully and enter your information carefully to avoid any mistakes.

### Please enter your application information

Applicant Information	
Name (in katakana) <span style="background-color: #FF6600; color: white; padding: 2px;">required</span>	<input type="text"/> <input type="text"/> Name Please enter your name in Japanese katakana without spaces.
Name (in your native language or English) <span style="background-color: #FF6600; color: white; padding: 2px;">is required</span>	<input type="text"/> <input type="text"/> Name If the language is not supported by the system, enter it in alphabetic characters.
Gender: <span style="background-color: #FF6600; color: white; padding: 2px;">Required</span>	<input checked="" type="radio"/> <input type="radio"/> Male and female Sex (Male, Female)
Date of Birth <span style="background-color: #FF6600; color: white; padding: 2px;">: Required</span>	Year of the Common Year <input type="text"/> <input type="text"/> month <input type="text"/> Day Date of Birth (YY,MM,DD)
Email address <span style="background-color: #FF6600; color: white; padding: 2px;">required</span>	<input type="text"/> @ <input type="text"/> Email Address
Email address (re-entered) <span style="background-color: #FF6600; color: white; padding: 2px;">required</span>	<input type="text"/> @ <input type="text"/> Email Address <div style="border: 1px solid #0070C0; border-radius: 5px; padding: 2px; display: inline-block;">             Sending confirmation email           </div> <small>(About the Sending Confirmation Email Button)            If you press the send confirmation email button, a test email will be sent to the email address you entered.</small>

Please enter your surname, then your given name.  
 Spaces are not allowed due to a technical issue.  
 Japanese katakana must be entered.  
 Please enter the date of birth in the order of year, month, and day.

姓、名の順に入力してください。  
 スペースは入力できません。  
 日本語のカタカナを入力する必要があります。  
 生年月日は、年、月、日の順に入力してください。

## Photo Upload

ID photo **required**

No Image

Upload an image

You need to allow pop-ups to upload images.

## Register Photo

On this screen, you can edit and register images.

Select a photo, edit it as needed, and then click the register button.

Applicants for the General Selection of the Faculty of Engineering (first and second semester schedules) should, in principle, upload the same photo as when applying for the Common University Entrance Test.

However, if you do not meet the conditions of the checklist below or if your data is lost, please use a photo retaken within three months prior to filing.

[\\* If an error occurs when uploading photos](#)

Please edit and register your images.

ファイルの選択 ファイルが選択されていません

No Image



Please check and check the conditions in the checklist below

- Color photos of the upper body, no hat, no background (white, blue, or gray walls)?
- Are there any shadows, household items, or other objects in the background that are not the actual person?
- Does the contour of the face fit the rounded part in the center, and the head isn't cut off?

Registration

Close

Applicant Contact Information	
Postal code: <b>Required</b>	<input type="text"/> - <input type="text"/> <input type="button" value="Search"/> If you are outside of Japan, please enter "999-9999" and enter the correct postal code in address 1-3.
Prefecture <b>required</b>	Please select <input type="button" value="v"/> If you are outside of Japan, click "Other".
Address 1 <b>Required</b>	<input type="text"/> Current address. It will be used to send the admission procedure documents, so please enter the correct information without omitting it.
Address 2	<input type="text"/>
Address 3	<input type="text"/>
Phone number 1 <b>required</b>	<input type="text"/> - <input type="text"/> - <input type="text"/> Telephone number
Phone number 2	<input type="text"/> - <input type="text"/> - <input type="text"/>

Applicant contact address (please enter if there are changes after 2/15)	
postal code	<input type="text"/> - <input type="text"/> <input type="button" value="Search"/> If you are outside of Japan, please enter "999-9999" and enter the correct postal code in address 1-3.
Prefectures	Please select <input type="button" value="v"/> If you are outside of Japan, click "Other".
Address 1	<input type="text"/> Current address. It will be used to send the admission procedure documents, so please enter the correct information without omitting it.
Address 2	<input type="text"/>
Address 3	<input type="text"/>
Phone number 1	<input type="text"/> - <input type="text"/> - <input type="text"/> Telephone number
Phone number 2	<input type="text"/> - <input type="text"/> - <input type="text"/>

You cannot enter anything other than a 7-digit postal code within Japan.

There is a character limit for addresses 1-3. Please enter a separate address.

Admission documents will be sent by the University to arrive after February 15, 2027.

Please enter any changes in the address at which you will receive them.

If there is no change, you do not need to enter this information.

日本国内の郵便番号7桁以外は入力できません。

住所1～3には文字数制限があります。住所を分割して入力してください

入学手続書類は2027年2月15日以降に到着するように大学から送付します。

受け取る住所に変更がある場合は、入力してください。

変更がない場合は入力する必要はありません。

Education Record (please enter all educational backgrounds in order)	
Education <span style="background-color: #f00; color: #fff; padding: 2px;">Required</span>	Year A.D. <input type="text"/> <input type="text"/> month <input type="text"/> e.g. Entered Kitami City XX Elementary School (Elementary education)
Education <span style="background-color: #f00; color: #fff; padding: 2px;">Required</span>	Year A.D. <input type="text"/> <input type="text"/> month <input type="text"/> e.g. Graduated from Kitami City XX Elementary School (Elementary education)
Education <span style="background-color: #f00; color: #fff; padding: 2px;">Required</span>	Year A.D. <input type="text"/> <input type="text"/> month <input type="text"/> e.g. Entered Kitami City XX Junior High School (Secondary Education)
Education <span style="background-color: #f00; color: #fff; padding: 2px;">Required</span>	Year A.D. <input type="text"/> <input type="text"/> month <input type="text"/> e.g. Graduated from Kitami City XX Junior High School (Secondary Education)
Education <span style="background-color: #f00; color: #fff; padding: 2px;">Required</span>	Year A.D. <input type="text"/> <input type="text"/> month <input type="text"/> e.g. Entered Hokkaido XX High School (Secondary Education)
Education <span style="background-color: #f00; color: #fff; padding: 2px;">Required</span>	Year A.D. <input type="text"/> <input type="text"/> month <input type="text"/> e.g. Graduated from Hokkaido XX High School (Secondary Education)
academic background	Year A.D. <input type="text"/> <input type="text"/> month <input type="text"/> e.g. Admission to XX University (Undergraduate Level)
academic background	Year A.D. <input type="text"/> <input type="text"/> month <input type="text"/> e.g. Graduated from XX University (Undergraduate Level)
academic background	Year A.D. <input type="text"/> <input type="text"/> month <input type="text"/> e.g. Admission to Graduate School of Engineering, XX University.
academic background	Year A.D. <input type="text"/> <input type="text"/> month <input type="text"/>
academic background	Year A.D. <input type="text"/> <input type="text"/> month <input type="text"/>
academic background	Year A.D. <input type="text"/> <input type="text"/> month <input type="text"/> If the input field is insufficient, please create an attachment (optional format) and submit it.

Please enter information about your dates of enrollment, graduation, etc., in chronological order.

If you have skipped a grade, please indicate so.

e.g. Kitami Senior High School: Short-term graduation by skipping a grade.

入学や卒業などを時系列で順番に入力してください。

「飛び級」をしている場合は、その旨を入力してください。

例) 北見高等学校 飛び級により短期卒業

学歴 Educational Record	
Number of years of enrollment in primary education (elementary school)	<input type="text" value="Please select"/> Years of Elementary School attended
Regular number of years of primary education (elementary school)	<input type="text" value="Please select"/> Required years for graduation from Elementary School
Number of years of enrollment in secondary education (junior high school)	<input type="text" value="Please select"/> Years of Junior High School attended
Regular years of secondary education (junior high school)	<input type="text" value="Please select"/> Required years for graduation from Junior High School
Enrollment in secondary education (high school)	<input type="text" value="Please select"/> Years of Senior High School attended
Regular years of secondary education (high school)	<input type="text" value="Please select"/> Required years for graduation from Senior High School
Years of higher education (university)	<input type="text" value="Please select"/> Years of Higher Education attended (Undergraduate Level)
Regular years of study in higher education (university)	<input type="text" value="Please select"/> Required years for Higher Education graduation (Undergraduate Level)

Check the total number of years of schooling completed.

You do not need to enter kindergarten or nursery education.

通算の学校教育修学年数を確認します。

幼稚園・保育所教育は入力する必要はありません。

The diagram showing the entry field below demonstrates where you can select the years of schooling completed.

下の図は入力画面を示しており、修了年数を選択することができます。

学歴 Educational Record	
Number of years of enrollment in primary education (elementary school)	<input type="text" value="Other (please specify)"/> <input type="text" value="4.5"/> Years of Elementary School attended
Regular number of years of primary education (elementary school)	<input type="text" value="4"/> Required years for graduation from Elementary School
Number of years of enrollment in secondary education (junior high school)	<input type="text" value="Please select"/>
Regular years of secondary education (junior high school)	<input type="text" value="3"/> Required years for graduation from Junior High School
Enrollment in secondary education (high school)	<input type="text" value="Please select"/>
Regular years of secondary education (high school)	<input type="text" value="Please select"/> Required years for graduation from Senior High School
Years of higher education (university)	<input type="text" value="Please select"/> Years of Higher Education attended (Undergraduate Level)
Regular years of study in higher education (university)	<input type="text" value="Please select"/> Required years for Higher Education graduation (Undergraduate Level)

Other input information	
<p><b>Nationality</b> required</p>	<input style="width: 100%; height: 20px;" type="text"/> Nationality
<p>Name (in English) must</p>	<input style="width: 100%; height: 20px;" type="text"/> Full name in English. Please enter in all capital letters.
<p><b>Required</b> for desired education and research field</p>	<div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between; align-items: center;"> <span>Please select</span> <span>▼</span> </div> Research fields of your preferred faculty advisor. Please select your desired supervisor's field of education and research.
<p>Desired advisor's name is required</p>	<input style="width: 100%; height: 20px;" type="text"/> Name of the faculty member you would like to study under. Please consult with us before applying to see if you can be provided with the research guidance you wish to receive.
<p>Application Requirements (University of Attendance) Required</p>	<input style="width: 100%; height: 20px;" type="text"/> e.g. XX University (Name of Higher Education at Undergraduate Level school)
<p>Application Requirements (Departments Attended)</p>	<input style="width: 100%; height: 20px;" type="text"/> e.g. Department of Engineering (Undergraduate Level)
<p>Application requirements (expected graduation date and month) are required</p>	Year of the Common Year <input style="width: 40px;" type="text"/> <input style="width: 40px; height: 20px;" type="button" value="▼"/> month Year and Month when you completed or are expected to complete Higher Education (Undergraduate Level)

**職歴 Occupational Experience : Bigin with the most recent employment**

Affiliation 1	<input type="text"/>	Name and the place of employment
Period of service1	<input type="text"/>	Period of employment (from ○○ to ○○)
Job Description 1	<input type="text"/>	Type of work
Affiliation 2	<input type="text"/>	
Period of service2	<input type="text"/>	
Job Description 2	<input type="text"/>	
Affiliation: 3	<input type="text"/>	
Period of service3	<input type="text"/>	
Job Description 3	<input type="text"/>	

**return**

**Next**

**National University Corporation Hokkaido National University Organization, Kitami Institute of Technology, Academic Affairs Division, Entrance Examination Section**

〒090-8507 165 Koen-cho, Kitami-shi, Hokkaido TEL : 0157-26-9167  
 URL <https://www.kitami-it.ac.jp/> Email [nyusi02@desk.kitami-it.ac.jp](mailto:nyusi02@desk.kitami-it.ac.jp)